



VOSS Automate BulkLoader Provisioning Guide

Release 25.1

June 05, 2025

Legal Information

- Copyright © 2025 VisionOSS Limited.
All rights reserved.
- This information is confidential. If received in error, it must be returned to VisionOSS ("VOSS"). Copyright in all documents originated by VOSS rests in VOSS. No portion may be reproduced by any process without prior written permission. VOSS does not guarantee that this document is technically correct or complete. VOSS accepts no liability for any loss (however caused) sustained as a result of any error or omission in the document.

DOCUMENT ID: 20250605110007

Contents

| | | |
|----------|--|-----------|
| 1 | Getting started | 1 |
| 1.1 | Overview | 1 |
| 1.2 | Bulk loading tools | 1 |
| 1.3 | Automate System Functions - Tools | 2 |
| 1.4 | Bulk load templates | 2 |
| 1.5 | Bulk loader template reference set | 2 |
| 1.6 | Use the Action search to navigate Automate | 2 |
| 2 | Bulk Loader | 5 |
| 2.1 | Bulk load | 5 |
| 2.2 | Data export | 6 |
| 2.3 | Bulk load template export | 6 |
| 2.4 | Bulk load sheets | 7 |
| 2.5 | Bulk load template sheet layout | 10 |
| 2.6 | Sample bulk loaders | 18 |
| 2.7 | Export data sheet layout | 19 |
| 2.8 | Template location and template reference set | 19 |
| 2.9 | Bulk load sheet macro evaluation | 20 |
| 2.10 | Bulk load transactions | 21 |
| 2.11 | Bulk export of model data | 23 |
| 3 | APIs | 24 |
| 3.1 | Bulk load API | 24 |

1. Getting started

1.1. Overview

You can use any of the following tools to bulk provision Automate:

| | |
|-------------------|---|
| Bulk Load | Used to bulk load information into Automate. |
| Automate REST API | Can be used to feed bulk information one record at a time. This is an effective means to bulk load information from an integrated OSS/BSS system. For more information about the Automate API, refer to the Automate API Guide. |

1.2. Bulk loading tools

- System function tool
- Bulk load templates
- Bulk loader template reference set

1.3. Automate System Functions - Tools

On the **Bulk Load** page (available for various hierarchies), an administrator can upload Excel files (Bulk Load Templates) and apply them to the system for bulk provisioning. Partners who choose to maintain their existing operations structure can do so using the Bulk Loader tool.

1.4. Bulk load templates

A Bulk Load Template is a single Excel file containing a single spreadsheet. Exported Bulk Load templates contain a single or multiple Provisioning/Data/Relation models like Sites, Devices or Customers. These are a part of the product and can be generated on demand for the corresponding models within the GUI.

Note: Field data is not exported when exporting the bulk loader for a template, and only the field headings (schema) are imported.

1.5. Bulk loader template reference set

A Bulk Loader template reference set is a collection of multiple bulk load template sheets for different models in a single Excel spreadsheet. The bulk loader template reference set configures a basic system configuration, including NDLL, Customer, Site, and dial plan elements. They provide typical loader templates, but partners may add or delete templates as necessary based on their needs. The bulk loader template reference set provides examples of how to populate the various templates.

1.6. Use the Action search to navigate Automate

1.6.1. Overview

Automate's toolbar Action search allows you to navigate the GUI to go to pages in the user interface.

Note: Automate 25.1 replaced the default menu layout with a series of dashboards and menus to consolidate Automate functionality based on a role-based way of working for different administrators, including Provider admin, Customer admin, Site admin.

The Action search is the default search mode in Automate. Fill out the name of the page you're looking for, then press **Enter** or click the Search icon. Click on the relevant search result to open the page.

The screenshot shows the VOSS Automate interface with a search bar containing 'add user'. Below the search bar, the 'Search Results' section displays a table with 7 rows. The table has three columns: Name, Path, and Description. The search term 'add user' is shown in the top right corner of the results area.

| Name | Path | Description |
|---------------------------|---|-------------|
| User Calling Settings | MS Subscriber Management | |
| User Management logs | User Management > Log Messages | |
| User Management logs | Overbuild > Log Messages | |
| User Phone Associate Tool | Overbuild | |
| User Profile | User Management > Self Provisioning | |
| Users | User Management | |
| Users | Cisco Subscriber Management > Webex App | |

The screenshot shows the 'Users' dashboard in the VOSS Automate interface. The dashboard displays a table with 16 columns selected. The table has a header row with columns: User Name, First Name, Last Name, Email Address, and Role. Below the header, there are filter boxes for each column. The table lists several users, including #username, *specialUser, 01_qas_10h23, 01DeviceProfileUser, 02DeviceProfileUser, 03DeviceProfileUser, and 04DeviceProfileUser. The roles listed are AAAGlobalSelfService, LOC001SelfService, LOC003SelfService, and LOC003SelfService.

| User Name | First Name | Last Name | Email Address | Role |
|---------------------|----------------|----------------|------------------------------|----------------------|
| #username | #user | #ln | | AAAGlobalSelfService |
| *specialUser | | SpecialUser | | LOC001SelfService |
| 01_qas_10h23 | 01_qas_10h23fn | 01_qas_10h23ln | 01_qas_10h23@mail.com | LOC003SelfService |
| 01DeviceProfileUser | Device | Profile | 01DeviceProfileUser@voss.com | LOC003SelfService |
| 02DeviceProfileUser | Device | Profile | 02DeviceProfileUser@voss.com | LOC003SelfService |
| 03DeviceProfileUser | Device | Profile | 03DeviceProfileUser@voss.com | LOC003SelfService |
| 04DeviceProfileUser | Device | Profile | 04DeviceProfileUser@voss.com | LOC003SelfService |

- Menu entry results display in the following **Path** format: *xx > xx*
- Dashboard results display in the following **Path** format: *Dashboard: yyy*
- Verbs in the search phrase return results when matching the same word in a menu or dashboard (for your role).
- Since the Action search uses title text in menus, Dashboards, and actions, a best practice when creating these is to ensure they contain useful text for finding actions.

Important:

- Plural keywords may not return all relevant results. If you don't see the results you expect, change the keyword to singular, for example, *phone* instead of *phones*, or *add subscriber*, instead of *add subscribers*.
- Using generic terms, such as *subscriber* or *phone*, returns all items relating to this keyword.
- Avoid search phrases that include *the*, *a* or *an*. For example, use *add user* instead of *add a user*.
- Search phrases that refer to a device, such as Cisco UCM (Cisco Unified Communications Manager), returns all items (including device models) that have the device name in the label or description. Additionally, the phrase *add device* returns a list of results where the label starts with *device*, where the role allows the add operation, and (in this case), labels, descriptions, or models containing the full string, *add device*.
- For best results (depending on the permissions you have on the model types), use the following verbs in search phrases:

- create, add
- update, edit, modify, change
- delete, remove

Search criteria supports abbreviations, model type keywords (such as view, relation, model), and matches for the first character of words in a string. For example, *QAS* returns *QAS - MS Teams*, as well as *Quick Add SIP Gateway*.

Note: Including numerical digits in the search criteria only returns menus with digits in the menu or dashboard name. For example, search criteria including the digits *1*, *6*, or *4* returns menus with these digits in their name, such as *E164 Inventory* (by default, a sub-menu in the **Number Management** menu).



| Name | Path | Description |
|---------------------------------|-------------------|-------------|
| Add E164 Inventory | Number Management | |
| E164 Associations (N to 1 DN) | Number Management | |
| E164 Associations (N to N DN) | Number Management | |
| E164 Inventory | Number Management | |

1.6.2. Best practices for meaningful Action search results

Administrators should align naming conventions and the setup of items for user navigation with terms that are familiar to users. For example:

- Adjust the names of menus, dashboards, tasks, and quick actions if these prove to be unintuitive.
- Configure relevant dashboards for quick actions, based on user roles.
- Use the Action search to quickly find actions that aren't available on dashboards and menus.

Related topics

- Search in VOSS Automate in the Core Feature Guide

2. Bulk Loader

2.1. Bulk load

2.1.1. Overview

The bulk loader tools enable the quick and easy management of system data using pre-populated MS Excel formatted spreadsheets.

A spreadsheet template can be generated by the system for any of the resources in the system - either from the Admin Portal or the API.

The data on the sheet includes column headers to indicate the hierarchy, action, search criteria and attribute names of the model to which the data applies. Rows include the data for model individual instances.

Note: To carry out a bulk load, the selected model should allow add operations in the Access Profile for the user.

Use a single sheet in the file to manage multiple templates by adding additional header rows and data under them. A file can include multiple sheets with a single or multiple templates on each.

When the file is loaded, it can either be processed immediately or scheduled for a date and time. A scheduled bulk load file is listed on the Schedule list view as a Single Execution schedule type and with resource type of data/BulkLoad. Items on the Schedule list are deleted once the scheduled item has been executed. This means that after a scheduled bulk load has been executed, you will no longer see it in the list of schedules.

A single parent transaction is created for the entire bulk load. Unless a sheet is set to execute rows in parallel, each row in the bulk load sheet results in a separate sub-transaction that is executed sequentially and synchronously. If a single sub-transaction fails, the bulk load transaction continues and does not roll back the preceding sub-transactions. In the case where a bulk load sub-transaction has other sub-transactions - for example a provisioning workflow with multiple steps - failure in any of the steps will cause a roll back of all the steps in the bulk load sub-transaction.

If a sheet is set to process rows in parallel, then by default, 14 rows are processed in parallel. Refer to the topic on the bulk load sheet layout for more details.

If a file is processed and further files are loaded, they are processed in parallel. Thus, bulk load transactions are executed in parallel, as with all transactions. Bulk load transactions are executed immediately.

Transactions, once started, cannot be canceled.

2.2. Data export

Data can be exported in JSON format and as Microsoft Excel spreadsheets.

The system JSON file format is used to export and import various operations on model instances. The following operations are available via JSON files:

- Add
- Modify
- Delete

Import and export is performed from the Admin Portal or API using the file export and import functionality.

The JSON file format for the different operations is available when you export a specific model and choose **JSON** as the export format. The API provides a request URL and parameter for this task - refer to the API documentation. The export file format is a compressed JSON file. The import filename and format can be <filename>.JSON, <filename>.JSON.zip or <filename>.JSON.gz.

The Excel file format for data export of selected items can be carried out in the list or instance view of a model.

Commands can be exported from the Admin Portal by choosing **Export** and then selecting either **Excel** or **Excel (formatted)** as the export format. The API provides a request URL and parameter for this task - refer to the API documentation. The export file format is a Microsoft Excel .xlsx file.

The Field Display Policy that applies to a menu item from which an Excel (formatted) export of data is carried out, is reflected in the Excel (formatted) exported sheet as follows:

- Titles of attributes
- Sequence of the attributes
- Group names
- Hidden fields, with the exception of mandatory fields.

2.3. Bulk load template export

2.3.1. Overview

You can use the MS Excel format spreadsheet bulk load template of a model to easily create a template of a sheet from the user interface. See [Bulk load template sheet layout](#).

The Automate multi-domain core supports the ability to generate a MS Excel format spreadsheet bulk load template for any of the resources in the system directly from the user interface.

You can populate the template sheet with data and then load it using the *Bulk Load* tool.

Excel bulk load operations using spreadsheets support multiple (tabbed) worksheets that are loaded in tab sequence. Defined configuration templates on the system can be referenced in the sheets and applied during the bulk load operation.

The field specific help of the product can be used to assist the user with populating the bulk loaders with the correct data. See [Bulk load template sheet layout](#).

2.3.2. Perform bulk load template export

The export of a bulk load template of a model is available on the list view.

1. Choose the hierarchy where the model is available.
2. Choose the required form and choose the export option **Bulk Load Template**.

A MS Excel sheet is created that contains the bulk load template for the selected model. The sheet is available in the download directory of the browser application.

Use the bulk load template sheet to enter data.

Use the Bulk Load system tool to upload the bulk load template sheet.

2.4. Bulk load sheets

Tip: *Use the Action search to navigate Automate*

2.4.1. Overview

A bulk load template is a Microsoft Excel .xlsx format spreadsheet workbook that contains a single sheet, and is used for bulk loading data into Automate.

A tabbed workbook may contain two or more template sheets (one sheet per model). When using a tabbed workbook, bulk load transactions are carried out from left to right, starting with the far left tab, and ending at the far right tab. For example, when adding a site under a customer in a bulk load, ensure you add the customer sheet to the left of the sheet containing details of the associated site, so that the customer detail is loaded before the site.

You can use any filename for the bulk load workbook, but since the same file can be loaded multiple times, it is recommended that you use unique names to differentiate bulk uploads.

2.4.2. Bulk load limitations

Automate's bulk load automation templates employ advanced features, such as configuration templates (CFTs), customizable field display policies (FDPs), and GUI rules.

For some resources, generated bulk load templates won't produce the provisioning results that may be achieved when using the GUI to upload and configure data. This topic provides an overview of the bulk load limitations to consider for such scenarios.

Note: See the Bulk Load Reference Guide for more information around the specific resources where these limitations apply, the impact of the limitations, and for best practice advice for using generated loaders for various resources.

The table describes the general bulk load limitations:

| Limitation | Description |
|--|---|
| Certain fields link together different resources | These fields might be hidden in the GUI, or they may be read-only. In generated bulk load templates, these fields are currently exposed as mandatory fields. The fields and the specific conventions that are used in the template to link the fields together are highlighted in notes specific to the resource. For example, the value for remote destination name should be specified as RDP-<username>. |
| Certain fields are derived from other system data | Notes specific to the resource highlights where to obtain possible values for such fields. Examples are key-value type fields of a phone's vendor configuration settings. |
| GUI rules defined in the user interface that aren't replicated in the backend workflow must be considered in the loader to achieve the same provisioning results as the GUI. | <p>Examples - GUI rules may:</p> <ul style="list-style-type: none"> Set a default value for a visible field (fixed value or derived from other data in the system). Include this column and corresponding value in the loader for this to be provisioned. Set a value for a hidden field. Include the column and corresponding value in the loader for this to be provisioned. Note that this means that fields may be included in the loader that would not be visible in the user interface. Make a field visible depending on some condition such as the value of another field (for example, a checkbox being selected). Include the column in the loader, and populate it under the appropriate conditions. |

The image shows that A GUI Rule may, for example, disable input fields based on the state of a checkbox. On the worksheet, the selected checkbox is represented as TRUE in the column. Columns associated with the disabled fields should not be filled.

| | Y | Z | AA | AB | AC |
|---|---------------------------------|--|--|-----------------------------|--|
| 1 | | | | | |
| 2 | forwardHuntNoAnswer.destination | forwardHuntNoAnswer.usePersonalPreferences | forwardHuntNoAnswer.callingSearchSpaceName | forwardHuntBusy.destination | forwardHuntBusy.callingSearchSpaceName |
| 3 | | | | | |
| 4 | # Destination | # Use Personal Preferences | # Calling Search Space Name | # Destination | # Use Personal Preferences |
| 5 | | TRUE | | | |

Note: A set of sample bulk load sheets can be obtained from your VOSS account manager. These may assist with complexities around the use of the bulk load feature. These generated sheets allow users to get started quickly and to leverage recommended best practices for bulk loading.

2.4.3. Bulk loading files

This procedure uploads two or more .xlsx worksheets in a bulk upload.

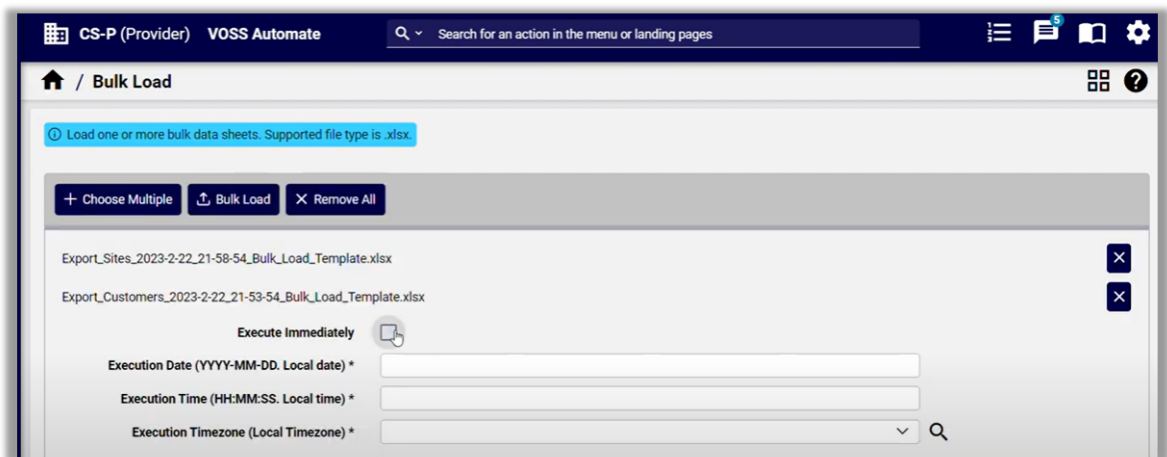
Prerequisites:

- File formats must be .xlsx.
- Ensure any referenced configuration templates are available.
- Verify details in each file, and ensure they contain all required information.
- Remove any comments from the worksheets, for example, comments showing as a marker in the cell with a pop-up.
- To send empty values, in the relevant cell of the value column:
 - type <NULL> in the cell

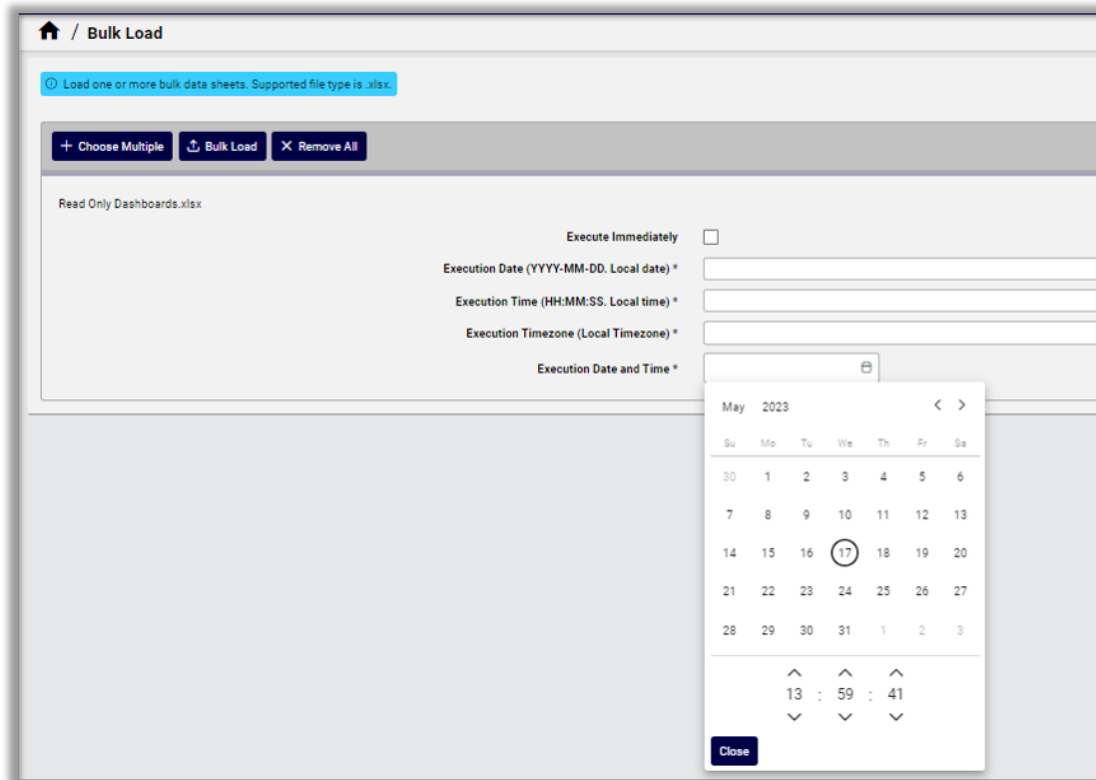
Note: Spreadsheet formulas in data are ignored, for example: '=7+2 '

To bulk load files

1. In the Admin Portal, go to the **Bulk Load** page.
2. Set the hierarchy to the level where you want to add bulk data.
3. On the **Bulk Load** page, click **Choose Multiple**; then, browse to the files you wish to upload.



4. Choose an option:
 - To remove any files, click the **X** icon adjacent to the filename.
 - To remove all files, click **Remove All**, and if required, choose alternative files.
 - To execute the bulk load transaction immediately, select **Execute Immediately**, else, clear the checkbox and specify an execution date, time, and timezone.



5. Click **Bulk Load**.
6. Wait for the transaction to complete, then view results.

Note:

- The **Execute Bulk Load** sub-transaction list will show the transaction for each row of the sheet.
- If the transaction is scheduled for a future date, you'll need to check on it at the scheduled execution date and time. Scheduled bulk loads display in the list view of the schedule, with the name and upload date of the sheet.
- The **Bulk Load** button is temporarily disabled until the sheets that have been bulk loaded and are in progress have completed. To continue bulk loading while sheet loading is in progress, clear (remove) the current sheet or choose **Remove All** and select a new sheet to load.

2.5. Bulk load template sheet layout

2.5.1. Overview

This topic describes a typical generated sheet when using the Export Bulk Load Template menu option. Colors and styles are applied to the exported sheet:

| | |
|-------------------|----------------------------|
| Header rows | Dark colors |
| Base group titles | Yellow text |
| Mandatory fields | Title text headers are red |
| Optional fields | Text headers are white |

- dark colors style for header rows
- yellow text for base group titles
- mandatory fields have red title text headers
- optional fields text headers are in white

Although an attribute that has nested attributes may be optional, if this attribute has mandatory nested attributes, then the containing attribute becomes mandatory. If a field is mandatory, it is shown on the sheet regardless of any Field Display Policy instruction to hide it.

The Field Display Policy that applies to a menu item from which a Bulk Load Template Export is carried out, is applied to the exported sheet as follows:

- Titles of attributes
- Sequence of the attributes
- Group names
- Hidden fields, with the exception of mandatory fields.

Note:

- Macros can be included in the loader to either be loaded as text or evaluated as part of the load. See documentation in this guide around *evaluate_macros* header for more details on macro behavior in the loaders.
- A single sheet of a file can be used to manage multiple templates by adding additional header rows and data under them. A workbook file can include multiple sheets with single or multiple templates on each.

| | | | | | | | | | |
|--|----------|-----------------|----------|------------|-------|--------|----------------------|------|--|
| entity: relation/HuntGroupRelation; hierarchy: sys; parallel: False; parallel_transaction_limit: ; template: ; meta_pre | | | | | | | | | |
| \$hierarchy | \$action | \$search_fields | \$device | \$template | \$ndi | \$pkid | pattern | name | |
| # Base | | | | | | | # Hunt Pilot Pattern | | |
| Comment: Hierarchy Node# ActionSearch Field# Device#FT TemplateNetwork Device List Unique Identifier# Hunt Pilot Pattern# Name | | | | | | | | | |

Refer to the example sheet snippet. A bulk load sheet contains the following information:

- Sheet name (tab on spreadsheet workbook)
- Row 1 - Resource and instructions
- Row 2 - Base columns (grouped by # Base in Row 3)
- Row 2 - Column names
- Row 3 - Group or description
- Row 4 - Title
- Data rows

2.5.2. Sheet name (tab on spreadsheet workbook)

Any name can be provided on the tab or sheet. If the name is prefixed with a hash (#) on the tab, the sheet is ignored during loading.

2.5.3. Row 1 - Resource and instructions

The exported bulk loader template will have the resource as target entity (model) as well as the hierarchy shown on the top row of the sheet. Verify the entity in the first row of an exported sheet. The reference data in the first row is of the format shown below, with variable values indicated in curly brackets {}:

```
entity: {entity name}; \  
hierarchy: {hierarchy}; \  
parallel: {True | False}; \  
parallel_transaction_limit: {n}; \  
template: {config_template}; \  
meta_prefix: {c}; \  
evaluate_macros: {True | False}
```

| Field | Variable |
|----------------------------|--|
| entity | <i>{entity name}</i> : the name of the model, in the format <i>{modeltype}/{model name}</i> , for example data/User |
| hierarchy | <i>{hierarchy}</i> : the hierarchy, in the format <i>{level1}.{level2}.{level3}</i> , where <i>{level1}</i> is the first system level. Verify the hierarchy at which the bulk load should take place. |
| parallel | <p>True or False. By default, the value is False and rows are processed sequentially. If multiple templates are entered on a single sheet, they should all <i>only have a single value</i>: True or False.</p> <p>Sheet rows can be processed in parallel. The sheet should then not contain multiple, sequence dependent models. If there are a large number of rows for complex models on the sheet, the duration of a bulk load transaction is significantly reduced by parallel processing.</p> <p>By default, 14 rows are processed in parallel, since bulk loads are low priority transactions that are limited to 50% of the maximum allowed parent transactions, which is by default set to be 30 per unified node. The default value supposes that one slot is used by the parent bulk load transaction itself.</p> <p>The maximum allowed parent transaction limit can be modified from the Command Line Interface (CLI) using the command: <code>voss workers <number></code></p> |
| parallel_transaction_limit | The maximum number of rows that can be processed in parallel by the bulk load at any given time. The minimum value that can be set is 1 and the maximum is 100. |
| template | <p>The configuration template <i>{config_template}</i> that is associated with the user's menu item for the <i>{entity_name}</i> from which the export was carried out. The exported sheet will show a row of values from the configuration template.</p> <p>When a sheet is created to bulk load, the configuration template should be available on the target system and it will only apply to rows on the sheet that has add specified in the # Action column.</p> <p>Note that this header item is not used when configuration templates are loaded.</p> |
| meta_prefix | <p>By default, the value is \$. The # character cannot be used, as it is used for comments. The character is prefixed to the # Base group of columns in Row 2. See <i>Row 2 - Base columns (grouped by #Base in Row 3)</i> Row 2 - Base columns (grouped by # Base in Row 3)</p> <p>The purpose of the prefix is to distinguish a special set of base columns from the entity attributes on bulk load sheets.</p> <p>Note that the bulk load sheets will fail to load if the hash (#) character is used as prefix. An error message will be shown in the transaction log.</p> |

| Field | Variable |
|-----------------|---|
| evaluate_macros | <p>By default, the value is <code>False</code>. When set to <code>True</code>, named macros can be added as values to be evaluated before the sheet is loaded. Otherwise, the value is a string.</p> <p>The format of the macro is <code>{{ fn.bulkload_evaluate macro.NamedMacro }}</code>, where <i>NamedMacro</i> is the name of an existing data/Macro instance. The function prefix <code>fn.bulkload_evaluate</code> is required in the value for the macro to be evaluated. See for example Bulk load sheet macro evaluation.</p> <p>Note that <code>fn.bulkload_evaluate</code> is not available via the Macro Evaluator. For testing purpose using the Macro Evaluator, please use the <code>fn.evaluate</code> function prefix.</p> |

Related topics

- [Bulk load sheet macro evaluation](#)
- [Row 2 - Base columns \(grouped by # Base in Row 3\)](#)

2.5.4. Row 2 - Base columns (grouped by # Base in Row 3)

The table describes column values with the default value of `meta_prefix`, that is, column names by default prefixed by `$`.

The columns provide more detailed instructions or overriding data for a row.

| Column | Value |
|-------------|--|
| Comments | Any row containing a hash (#) in column A is considered a comment row and is ignored. Empty rows are also ignored. Column A - the first column is also a # Comment column, so that any value entered in it is considered a comment. If all rows on a tab are commented, but the tab name itself is not commented, the tab sheet load will fail. |
| \$hierarchy | A hierarchy column with the name # Hierarchy Node is also available so that individual rows of a sheet can be loaded to a specified hierarchy. If a hierarchy is specified in this column for the row, it takes precedence over the hierarchy in the first row. The format for the hierarchy in the row is the same as for the first row: the full hierarchy, with levels separated by dots. |
| \$action | <p>Any row that contains an action in the # Action column : add, delete, modify, execute or a custom action name, will have the action carried out. The action values in the column are case insensitive. If no action is entered, the add action is carried out. The list below shows the functionality for the values entered in the row. Also refer to the Search Fields entry below:</p> <ul style="list-style-type: none"> • add or empty - the data in the attribute columns is added. Any values in the # Search Fields column are ignored. • delete - the row matching the unique criteria in the # Search Fields column is deleted. • modify - the row matching the unique criteria in the # Search Fields column is updated with values in the attribute columns. Refer to the Search Fields entry below. • execute - if the action is available for the model, the row matching the unique criteria in the # Search Fields column is executed, using any values entered in attribute columns. • custom action name - if the custom action is defined for the model, it is carried out for the row matching the unique criteria in the # Search Fields column. |

| Column | Value |
|-------------------------------------|---|
| \$search_fields | <p>The column applies to rows where the action is not add and consists of a colon-separated list of attribute names and values, for example, <code>fullname:'John Smith',username:jsmith</code>.</p> <p>Note that if present, the <code>pkid</code> field takes precedence over search fields criteria when locating a resource. If search field criteria should apply to locate the resource, remove the <code>pkid</code> value of the resource from the sheet.</p> <ul style="list-style-type: none"> • delete - the search fields and corresponding attribute values uniquely identify the model instance to delete. • modify - the search fields and corresponding attribute values uniquely identify the model instance to modify, with the values to modify in the attribute columns. • execute - the search fields and corresponding attribute values uniquely identify the model instance to execute. <hr/> <p>Note: Where the sheet is for a Relation model, only the left model attributes in the Relation can be in the Search Fields column. This is the standard search behavior for Relations. If it is necessary to carry out a search on relation data, the search can be applied to the underlying models for the purposes of bulk loading or export.</p> <hr/> |
| \$device | <p>The column is used when a sheet includes attribute columns that belong to a device model. This column then contains the comma-separated list of business keys of the device model, as well as its hierarchy.</p> <p>These values narrow the search for the device to which the data in the sheet applies. Examples of such sheets would contain device models or relations that have device model attributes in the left hand association of the relation.</p> <p>The format of the values in this column is:</p> <pre><business_key1>,<business_key2>,...,<business_keyn>,<device_hierarchy></pre> <p>For example, if a CM instance in a model data/CallManager has <code>host</code> and <code>port</code> as business keys, the value would for example be: <code>10.120.2.175,8443,sys.Varidion.InGen.Tokyo</code></p> |
| \$template (Configuration Template) | <p>If a row that contains a Configuration Template name that applies to the model, this template is applied to the row when it is loaded. Upon bulk loading, values in this column will override any value for <code>template</code> in the sheet header.</p> |

| Column | Value |
|-----------------------------|---|
| \$ndl (Network Device List) | The column is used when a sheet includes attribute columns that belong to a device model. This column then contains the name of the Network Device List that includes the required device in the list of devices. The NDL can be filled in as either the business key friendly name or in the NDL business key format, for example ["322-CL1-NDL", "hcs.MTLAB.Ops.IBM"]. The friendly name ("322-CL1-NDL") will then be used during the bulk load. If the Device column is also filled in, then the value in the Network Device List column overrides it. |
| \$pkid (Unique Identifier) | On modify, delete, execute, and custom action operations, this pkid is used to identify the resource represented in the row data. Note that if present, the pkid field takes precedence over search fields criteria when locating a resource. If search field criteria should apply to locate the resource, remove the pkid value of the resource from the sheet. The pkid is unique to the resource on the particular database and cannot be relied upon when attempting to manipulate an identical resource on a different database. |

Note: Macros inserted into the Base columns will not evaluate. See: [Bulk load sheet macro evaluation](#).

2.5.5. Row 2 - Column names

- base column names (prefixed by the `meta_prefix` character and listed above)
- attribute names. Entity attribute names show as column header data in the spreadsheet.

Columns can be in any order in a row. Nested object attribute names follow a dot notation.

Array objects will be sorted, so that attributes with names such as `filter_fields.<number>.xx` will be in sequence: `filter_fields.0.xx`, `filter_fields.2.xx`, and so on - before further ordering (represented by `.xx` here) is applied.

- If a column header starts with a `#`, the column will not be loaded.
- If a column header is blank, this indicates the end of the sheet header. Subsequent columns will not be loaded.

| | | | | | | | | | |
|---|-------------------------|-----------------|----------|------------|-------|----------|----------------------|--------|-------------------|
| entity: relation/HuntGroupRelation; hierarchy: sys; parallel: False; parallel_transaction_limit: ; template: ; meta_prefix: | | | | | | | | | |
| \$hierarchy | \$action | \$search_fields | \$device | \$template | \$ndl | \$pkid | pattern | name | |
| # Base | | | | | | | # Hunt Pilot Pattern | | |
| # Comment | Hierarchy | Nod | Action | Search | Fiel | # Device | FT | Templa | Network Device Li |
| | sys.Provider1Customer52 | | | | | | | | 33121 |
| # | sys.Provider1Customer52 | | | | | | | | 33122 |

2.5.6. Row 3 - Group or description

The row provides a description of a column or columns (as for example # Base for the sheet base columns), or else the group name of attributes that are grouped on the GUI as tabs on the detail or input GUI form.

A group is specified in the row by merging the group name across all the columns of the group. For attributes that are required and are not grouped in the GUI (or may be hidden in the GUI), the group name: Not Grouped Fields is given on the sheet.

“Default” values of attributes in this group need to be removed from an exported sheet before the sheet is used to bulk load rows.

2.5.7. Row 4 - Title

Title of:

- the reference for base column names (hierarchy, action and so on)
- the column attribute as on the GUI. This title may be modified by a Field Display Policy.

2.5.8. Data rows

The exported template contains no data.

Important: As a part of bulk loader sheet design, attention should be paid to the API payload posted to the system. The data entered in the loader sheet columns should correspond with the API payload.

GUI drop-down lists may contain user-friendly titles, while the actual value sent to the API may differ.

2.6. Sample bulk loaders

Sample loaders enable a quick start by providing working examples of the most frequently used loaders. These can be customized according to user requirements and data.

Furthermore, sample bulk load sheets incorporate best practices for using bulk loaders; ensuring rapid customer and user on-boarding.

Note that the sample loaders are built according to the default Field Display Policies and configuration templates that are shipped with the product. Since these are configurable, the use of non-default Field Display Policies or configuration templates may result in a change of the sample loaders. For example, if an additional field is exposed by the Field Display Policy, it needs to be added if it is to be managed in the loader.

The latest sample bulk loaders can be obtained from your account team.

2.7. Export data sheet layout

This topic describes formatted and unformatted exported sheets. For both formatted and unformatted sheets, the header and column layout shows correspondences with the *bulk load template* sheet.

The following items apply to sheets containing data exports:

- The # *Comment* column shows the text “Exported data” in green for each row of data.
- The # *Hierarchy Node* column shows the source hierarchy of the exported row. The *hierarchy*: value in the sheet header shows the hierarchy from which the data export was run.
- If device instances were exported, the # *Device* columns shows the business key of the device (for example, comma-separated: host, port, hierarchy).
- If a Configuration Template was applied during the export - for example if it applied to the Admin Portal form - # *CFT Template* column will show this name for each row, as well as the *template* value in the sheet header. If a sheet is used for loading, the row value overrides the sheet header value.
- The # *Unique Identifier* contains the *pkid* that is used to identify the exported resource represented in the row data. On modify, delete, execute, and custom action operations, this *pkid* is used to identify the resource instance on the database represented in the row data.

The *pkid* field:

- takes precedence over the search fields criteria when locating a resource
 - is unique to the resource on the particular database and cannot be relied upon when attempting to manipulate an identical resource on a different database
- For a formatted Excel export, the columns in the sheet correspond with an exported Bulk Load Template sheet.
 - For a non-formatted Excel exported sheet, the columns correspond with the properties of an exported JSON file. For example, only properties where strings are not empty and boolean values are set, are exported.
 - A formatted, exported sheet of data can be used just as a Bulk Load Template sheet to bulk load data. For other Actions, the # *Search Fields* column needs to be completed. Refer to [Bulk load template sheet layout](#).
 - “Default” values of attributes in any Not Grouped Fields group need to be removed from a sheet before it is used to bulk load rows.
 - The rows and data in the columns of an exported sheet are bound by the limitations of the MS Excel format. For example, model data with property values longer than 32,767 characters (maximum length of MS Excel cell contents) will be truncated in the exported sheet.

2.8. Template location and template reference set

You can download bulk loading templates from the Automate GUI using the **Actions** menu on the toolbar.

You can select **Export Bulk Load Template** to open the file in Excel or to save the file to your desktop or removable storage device.

The latest *BulkLoading Template Reference Set* is available from your account team.

2.9. Bulk load sheet macro evaluation

Bulk load sheets can be configured to allow for macro evaluation.

The first row of a bulk load sheet has a variable to enable or disable macro evaluation (see [Bulk load template sheet layout](#)):

```
evaluate_macros: {True | False}
```

- If the variable is set to True, macros in a sheet will be evaluated upon loading. In this case, it is important that:
 1. The macro be prefixed with `fn.bulkload_evaluate`.
 2. A named macro must be used, in other words, a data/Macros instance. Macro functions (`fn.<name>`) cannot be used here.
 3. If the named macro that is used evaluates to a boolean or integer value, it will be evaluated and the sheet will be processed with that value.

For example:

1. If the sheet is used to update a site at its hierarchy, and the `evaluate_macros` value is set to True in the first row, then:
 - The macro `{{ fn.bulkload_evaluate macro.SITENAME }}` will be evaluated to the site name when the sheet is loaded, but inserted as plain text.
 - The macro `{{ fn.evaluate macro.SITENAME }}` will be *not* evaluated to the site name when the sheet is loaded, but inserted as plain text.
 - The macro `{{ macro.SITENAME }}` will be *not* evaluated to the site name when the sheet is loaded, but inserted as plain text.
 - The macro `{{ input.sitename }}` will be *not* evaluated to the site name when the sheet is loaded, but inserted as plain text.
 - Rows containing entries with a *combination* of the type `{{fn.bulkload_evaluate <named macro>}}` and other types macros will *only evaluate* the former type and load others as plain text.
 - Macros (in any format above) entered into the Base columns of a sheet will *not* evaluate - for details on the Base columns, see [Bulk load template sheet layout](#).
2. If the sheet is used to update a site at its hierarchy, and the `evaluate_macros` value is set to False in the first row, then *all* macros entered will be inserted as plain text.

Note: If the named macro needs to be tested with the macro evaluator, the format is `{{ fn.evaluate macro.SITENAME }}`.

- See the topic on macros in VOSS Automate documentation for named macro examples.
- For further details, also refer to the Advanced Configuration Guide and Named Macro Reference.

2.10. Bulk load transactions

Tip: Use the Action search to navigate Automate

2.10.1. Overview

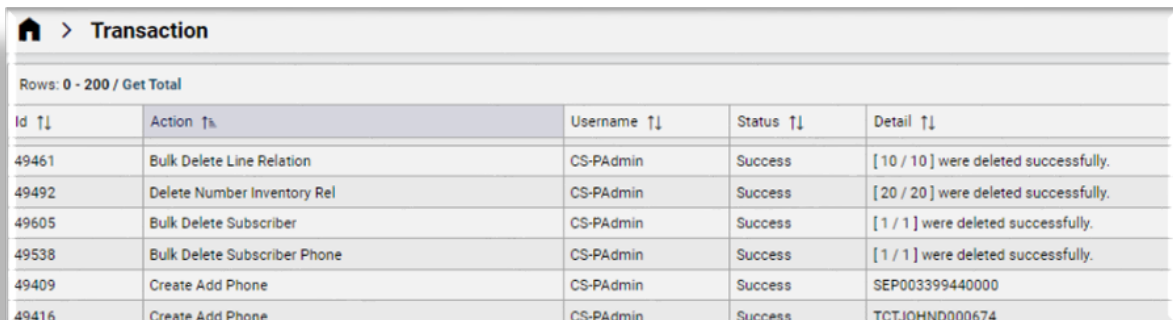
Once you run a bulk load transaction, you can view its transaction details on the **Transaction** log (accessible via the toolbar).

Related topics

- Transaction logging and audit in the Core Feature Guide
- View a transaction in the Core Feature Guide

2.10.2. View bulk load transaction details

Click the toolbar icon to go to the **Transaction Log**. Bulk load transactions show in the log:



| Transaction | | | | |
|---------------------------|------------------------------|-------------|-----------|--|
| Rows: 0 - 200 / Get Total | | | | |
| Id ↑↓ | Action ↑↓ | Username ↑↓ | Status ↑↓ | Detail ↑↓ |
| 49461 | Bulk Delete Line Relation | CS-PAdmin | Success | [10 / 10] were deleted successfully. |
| 49492 | Delete Number Inventory Rel | CS-PAdmin | Success | [20 / 20] were deleted successfully. |
| 49605 | Bulk Delete Subscriber | CS-PAdmin | Success | [1 / 1] were deleted successfully. |
| 49538 | Bulk Delete Subscriber Phone | CS-PAdmin | Success | [1 / 1] were deleted successfully. |
| 49409 | Create Add Phone | CS-PAdmin | Success | SEP003399440000 |
| 49416 | Create Add Phone | CS-PAdmin | Success | TCTJOHND000674 |

- In the list view, the bulk load is shown in the **Action** column of the log. If the bulk load was scheduled, this is shown as a schedule with the detail column indicating it to be a bulk load. The **Action** column will show “Execute Bulk Load” or “Execute Schedule” respectively.
- The submitted, start, and stop time for the entire bulk load transaction is also shown.
- The Detail tab displays the name of the bulk loaded file as the workbook sheet number and the number of successful rows out of the total, for example:

[8 / 9] succeeded from [1] sheet in data_Users_bulkloadsheet.xlsx.

Checks are made to validate the user’s access profile, the provided hierarchy information, and data constraints for the bulk load transaction when updating the target models. The parent bulk load transaction will show the error message if this validation fails and no rows will be loaded.

Where rows are loaded, each row in the bulk load sheet appears as a sub-transaction within the bulk load transaction. The Message dialog displays the number of successful and failed rows loaded.

Failed asynchronous transactions display below the sub transactions. If the number of failed asynchronous transactions exceeds 10, these details display on a new tab on the page.

Transaction ID 63398

Action Execute Bulk Load

Detail [8/10] succeeded from [1] sheet in Export_Internal_Number_Inventory_2024-4-24_13-25-56_Excel_Formatted.xlsx.

User tdkadmin

Priority Normal

Message Bulk load Success

Rolled Back No

Submitted Time May 1, 2024 8:53:16 PM

Started Time May 1, 2024 8:53:16 PM

Completed Time May 1, 2024 8:53:22 PM

Submitted on Node VOSS

Processed on Node VOSS-voss-queue-1

Duration 6.108 seconds

Sub Transactions

| Id | Action | Status | Submitted Time | Detail | Rolled Back |
|-------|-------------------|---------|-------------------------|-------------------------------|-------------|
| 63399 | Execute Bulk Load | Success | May 1, 2024, 8:53:17 PM | [8/10] succeeded in Sheet2. | No |

Failed Asynchronous Transactions

| Action | Status | Submitted Time | Detail |
|----------------------------------|--------|-------------------------|----------------------------|
| Create Internal Number Inventory | Fail | May 1, 2024, 6:53:21 PM | Hunt Group Auto_Hunt_Group |
| Create Internal Number Inventory | Fail | May 1, 2024, 6:53:20 PM | Hunt Group Auto_Hunt_Group |

For each loaded sheet, bulk load transactions are run in series for each row. Multiple bulk load sheets can be loaded and these transactions will load in parallel.

Sheet rows can be processed in parallel. The sheet should then not contain multiple, sequence dependent models. Refer to [Bulk load template sheet layout](#).

For each row of the bulk load sheet carrying out the default add action, a Create action is shown on the list of transactions. Sheet rows that led to a successful *Create* action have a *Success* status, while rows that failed show a *Fail* status. If a row fails, the load process continues. For failed actions, the transaction can be selected to show the error message.

If one or more rows of the sheet failed to load, the Bulk Load Sub Transaction shows a *Success* status, while the Log list will show “error” for failed rows.

On the list of sub transactions, you can inspect the details of each sub transaction. For example, the submitted, start, and stop time for the bulk load sub transaction corresponding with a row on the bulk load sheet is shown. In the case of a failed sub transaction, further information about the failure - such as the error message and row data - is shown in the sub transaction.

A canceled bulk load transaction means the Processing worksheet sub transaction, as well as all sub transactions within the worksheet transaction in a *Processing* or *Queued* state, will fail.

For parallel transactions, multiple resource transactions may be in a *Queued* or *Processing* state. By default, 14 rows are processed in parallel. Refer to [Bulk load template sheet layout](#) for details.

If a worksheet transaction fails as a result of bulk load transaction cancellation, subsequent worksheet tabs in the bulk load workbook will not be processed by the bulk loader.

2.11. Bulk export of model data

1. Choose the hierarchy to which the model belongs.
2. Choose the items to be exported from the List view and click **Export**.
3. From the **Export format** list, choose the required export format and export the selected items.

The following file formats correspond with the selected item in the list:

| File format | Description |
|------------------|---|
| JSON | An export containing data in JSON format as in the system database. Item properties such as strings that are empty or Boolean values that are not set, are not included. The export filename also contains a date stamp. |
| Excel | An export containing data and Excel columns for all fields as shown in the JSON export format. The export filename also contains a date stamp and reference to the export data type. |
| Excel(formatted) | An export containing data and Excel columns as arranged by any Field Display Policies that apply. The columns correspond with those of a Bulk Load Template export sheet. This sheet can therefore be used to modify and update data if required. The export filename also contains a date stamp and reference to the export data type. |

4. If required, the export JSON file can be decompressed, and the JSON file (.json) can be opened in a text editor. The XLSX file can for example be opened in MS Excel.

Note: The bulk export of Device Model data will export locally *cached* data, not data on the device itself.

3. APIs

3.1. Bulk load API

Two API calls are required.

| Task | Call | URL | Parameters | Response |
|-------------|------|---|--|--|
| Submit file | POST | <div>/api/ uploadfiles/</div> <div>This URL will be moved to tool/UploadFile in future.</div> | <div>hierarchy=[hierarchy] Content-Type: multipart/form-data</div> <div>name='uploadedfile' filename=<filename> the file to upload</div> | <div>{"uploadedfiles": [{"id": "<file_id>","name": "<filename>"}]}</div> |

The response is HTTP 202

| Task | Call | URL | Parameters | Payload |
|-----------|------|-------------------------------------|---|--|
| Bulk Load | POST | <div>/api/tool/ BulkLoad/</div> | <div>method= bulkload_spreadsheet hierarchy=[hierarchy]</div> | <div>Examples:</div> <div>{'bulkload_file': '<filename>',' 'execute_immediately': true}</div> <div>or:</div> <div>{'bulkload_file': '<filename>',' 'execute_immediately': false 'execute_date': '2013-06-20', 'execute_time': '12:00:00', 'execute_timezone': '0'}</div> |

The following curl commands illustrate the two steps:

Step 1

```
curl -H 'Authorization: Basic <auth_key>'
-F uploadedfile="@<file>.xlsx"
'http://<hostname>/api/uploadfiles/'
```

Step 2

```
curl -H 'Authorization: Basic <auth_key>'
-H 'Content-Type: application/json'
-H 'accept: application/json'
--data-binary '{"bulkload_file":"DEMO.xlsx","execute_immediately":true}'
'http://<host>/api/tool/BulkLoad/?hierarchy=[hierarchy]&
method=bulkload_spreadsheet&
nowait=true&
format=json'
```

The response to this call is for example as in the following table.

| Response |
|---|
| <pre>{ "href": "/api/tool/Transaction/0b340a6f-b658-48bb-ac8c-7562adc5572d", "success": true, "transaction_id": "0b340a6f-b658-48bb-ac8c-7562adc5572d"} }</pre> |

- If the Bulk Load is to be scheduled, the payload of the second task includes schedule details:
 - *execute_immediately* is set to false
 - *execute_date* is added in the format YYYY-MM-DD
 - *execute_time* is added in the format HH:MM:SS
 - *execute_timezone* is added in the format of a numeric value in minutes relative to UTC. For example, UTC is 0, UTC+2:00 is 120, UTC-1:00 is -60, and so on.
- An entry is also generated in the schedule; that is, an instance is added to the data/Schedule module.
- If the second task payload has '*execute_immediately*:true', a POST is generated to /api/data/Bulkload/. The payload includes the uploaded filename and a generated name and time stamp as well as a description, for example:

```
{'filename': '<file>.xlsx', 'description': 'Generated by Bulk Loader
Administration Tools', 'name': 'AnyUser.xlsx -- 2013-05-21
16:47:11.801664 (UTC)'}
}
```

To inspect the detailed progress and status of the transaction, use the API call from the response above:

GET /api/tool/Transaction/[pkid]

with parameters:

- hierarchy=[hierarchy]

- format=json

The response to this GET call is a JSON object that provides details of the transaction, as for example in the truncated snippet:

```
...
  "href": "/api/tool/Transaction/[pkid]
  "log_id": "53a8053ea616540708141f44",
  "message": "data_Countries_bulkloadsheets.xlsx is a valid
  "severity": "info",
  "time": "2014-06-23T10:45:18.029000",
  "transaction_id": "[pkid]"
}
],
"pkid": "[pkid]",
"resource": {},
"rolled_back": "No",
"started_time": "2014-06-23T10:45:17.813000",
"status": "Success",
"sub_transactions": [
  {
    "action": "Execute Resource",
    "detail": "Execute : data_Countries_bulkloadsheets.xlsx -- ...
    "status": "Success",
    "submitted_time": "2014-06-23T10:45:19.567000",
    "transaction": "/api/tool/Transaction/[pkid1]    ...
  },
  {
    "action": "Create Schedule",
    "detail": "Name:data_Countries_bulkloadsheets.xlsx -- 2014- ...
    "status": "Success",
    "submitted_time": "2014-06-23T10:45:18.912000",
    "transaction": "/api/tool/Transaction/[pkid2]    ...
  },
  {
    "action": "Create Bulk Load",
    "detail": "Name:data_Countries_bulkloadsheets.xlsx -- 2014-06 ...
    "status": "Success",
    "submitted_time": "2014-06-23T10:45:18.419000",
    "transaction": "/api/tool/Transaction/[pkid3]    ...
  }
],
"submitted_time": "2014-06-23T10:45:17.794000",
```

On the GUI, the same transaction displays as in the Transaction log image.

Transaction

Submitted Time

Jun 23, 2014 12:45:17 SAST

Started Time

Jun 23, 2014 12:45:17 SAST

Completed Time

Jun 23, 2014 12:45:19 SAST

Duration

1.805 sec

Sub Transactions

| Action | Status | Transaction | Submitted Time | |
|------------------|---------|----------------------|----------------------------|------------------|
| Execute Resource | Success | Link | Jun 23, 2014 12:45:19 SAST | Execute : data_C |
| Create Schedule | Success | Link | Jun 23, 2014 12:45:18 SAST | Name:data_Cou |
| Create Bulk Load | Success | Link | Jun 23, 2014 12:45:18 SAST | Name:data_Cou |

1 - 3 of 3.

| Log | | |
|----------------------------|----------|---|
| Time | Severity | Message |
| Jun 23, 2014 12:45:18 SAST | info | data_Countries_bulkloadsheets.xlsx is a valid utf-8 e |

For long transactions, to retrieve a summary of the status of the transaction, the transaction can be polled, using poll in the URL, using the same parameters:

GET /api/tool/Transaction/poll/?transactions=[pkid]

In this case, there is a shortened response, for example:

```
{ "[pkid]":
  { "status": "Processing",
    "href": "/api/tool/Transaction/0b340a6f-b658-48bb-ac8c-7562adc5572d",
    "description": null}
}
```